

JANITORIAL CLEANING SERVICES PROPOSAL

PREPARED BY

Mr. Ben

Winnipeg

Steinbach

BioClean & Hygiene Services

Email: sales@biocleanhygiene.com

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PREPARED FOR

David Harrison

Corporate Procurement Department Winnipeg,

Manitoba 1555 Buffalo Place.

431-278-0614

rfprequests@mbll.ca

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COVER LETTER

Nov 22, 2024

Attn: David Harrison
Corporate Procurement Department Winnipeg, Manitoba
1555 Buffalo Place.
431-278-0614
rfprequests@mbll.ca

Subject: Proposal against your RFQ for “Janitorial Cleaning Services 23-RFQ-61487”

Dear David Harrison,

We appreciate the opportunity to submit a proposal to provide Janitorial Cleaning Services at Dauphin Liquor Mart. Our program incorporates the latest cleaning technology, provides professional onsite leadership and is supported by our strong local presence. Backed by a local team of workers, managers, skilled project teams and experienced safety and human resource managers, janitorial services team will be given the necessary leadership and guidance to consistently perform. Most importantly, every member of our staff will be focused on supporting and meeting the needs of your customers.

We've been building value for our clients by ensuring that we create an environment that is inviting, safe, comfortable, and increasingly sustainable. We have developed the most cost-effective and comprehensive solution for your required services. Our team is proud to present this proposal and we hope to continue our partnership with Corporate Procurement Department Winnipeg, Manitoba. Our response proves our capabilities in delivering the solution, which will meet your tender specifications.

It complies with all the requirement of “RFQ”. To assist with speedy evaluation, we have provided direct answers to your questions and specifications. Please do not hesitate to contact us should you have questions or need additional information.

Sincerely,



Mr. Ben

BioClean & Hygiene Services

Email: sales@biocleanhygiene.com

Website: www.biocleanhygiene.com

COMPANY INTRODUCTION

We offer environmentally friendly and intensive cleaning and hygiene solutions to businesses and homes. Our staff has received extensive training to match our high standards of cleaning services without jeopardizing your health or the indoor air quality of your home or office.

We use 100% green products with zero ratings for health, fire, and reactivity in our bio-cleaning and hygiene services, and they are certified by Environmental Choice EcoLogo and Green Seal (As per attached Appendix 1). We do not bring traditional chemicals and fragrances with smell and toxic brew of polluted indoor air with side effects of headache, watery eyes, allergic reaction, and respiratory tract infection to your home or office.

Our Vision

The World's best environmentally safe cleaning and hygiene service provider.

Our Mission

To provide a sparkling, hygienic, green, and affordable cleaning and janitorial services for healthy homes and work places everywhere and every time.

Services

We offer a variety of cleaning and janitorial services to our commercial and residential clients. Each service is tailored with specific needs of every client. Below are our top-notch signature services that come with high quality delivery and customer service standards to exceed the expectations of our clients while ensuring them the value for money. We strive for 100% satisfaction guaranteed.



● Residential Cleaning

We offer standard or deep cleaning of commercial facilities and homes, as well as move in/out services. We clean the ceiling, walls, floors, windows, stairwells, cabinets, closets, and drawers, as well as the lobby, bedrooms, bathrooms, toilets, and the kitchen, which includes the cooker, fridge, sinks, and microwave. With our safe and eco-friendly detergents, we thoroughly clean and disinfect the countertops, toilet bowls, and bathtubs. Depending on the service requested, we mop the floors, clean the carpets, and clean the windows. After cleaning, we dispose of the waste.

● Commercial Cleaning

We work with businesses of all sizes, including retail, grocery, banking, manufacturing, transportation, churches, and hotels. A clean workplace makes a good first impression on customers and the location where they want to shop. We schedule cleaning activities so that they do not interfere with your activities.

The kitchen, restrooms, break rooms, offices, stairwells, freezers, cash machines, countertops, shopping carts/baskets, floors, and carpets are all cleaned. Our attention to detail sets us apart from the competition.

● **Move Out/In Cleaning**

Gets you move-in/out ready with a full deep cleaning covering walls, cabinets, and areas that have never been cleaned. Thorough and deeper levels of grime and dirt removal on all surfaces, dust and detailed furniture, equipment, and ancillary. We clean and sanitize kitchen appliances, washroom countertops, dispensers, and common areas. We remove waste and deep clean carpets/hard flooring. Where new appliances are installed, we peel off packaging and tags and provide thorough cleaning of the new appliances, windows, and entrances.

● **Post-Construction Cleaning**

We provide deep cleaning of new workplaces and homes, removing construction dust, fingermarks, and footprints, as well as cleaning the ceiling, walls, lamps, floors, windows, stairways, cabinets, closets, drawers, lobby, laundry, and dining areas. The sinks, countertops, toilet bowls, and bathtubs are thoroughly cleaned and disinfected. After cleaning, we remove packaging, tags, and stickers from newly installed fixtures, equipment, windows, and entrances and dispose of construction waste.

● **Carpet/Tile Cleaning**

We offer innovative solutions for all types of carpets and floors, including hard floors, tough tiles, and plaster-board surfaces. We offer slip-resistant strip and waxing for tiles and marble with mechanical buffering to restore its gloss and apply extra polymer-based surfaces to help create a resistant floor and add shine and uniqueness to make it part of your interior décor. Our trained staff provides solutions for even the worst floors and leaves them spotlessly clean. We make it simple, customizable, and affordable for you. Our team provides a green service throughout cleaning.

● **Window Cleaning**

Windows increase illumination. Sparkling clean windows in your lobbies and meeting rooms make a dramatic statement. Dirty windows reduce the natural light entering a room and may cause inconvenience, and your clients too may get a negative image of your business. We clean your image with a window cleaning service that grabs the attention of clients entering your business space. We only use certified glass cleaners and help you achieve that spotless, extra, and streak-free appearance you love!

OBJECTIVE

We have understood from the RFQ document that MBLL is seeking responses from Janitorial service contractors to provide daily cleaning services at the Dauphin Liquor Mart located at 1460 Main Street South, Dauphin, MB in a sustainable, cost-effective, and timely manner.

We hereby confirm that we will perform janitorial services in accordance with the timetable and scope specified in this Request for Queries ("RFQ").

BioClean & Hygiene Services is aware that services will be offered at Dauphin Liquor Mart, Winnipeg, Manitoba.

Including cleaning floors, dusting horizontal surfaces, emptying trash cans, sanitizing common contact points, cleaning restrooms, cleaning glass, and stocking paper items are just a few of the varied jobs that will be involved in the labor.



EXECUTIVE OVERVIEW

We understand how important a good janitorial services are when it comes to attracting potential customers. To make your facilities more welcoming, cost-effective and sustainable, Dauphin Liquor Mart needs a customized cleaning services program delivered by an experienced, committed partner that knows how to enhance your facilities and meet your financial and operational goals, so you can focus on community enrichment. To meet those needs, we'll apply our expertise backed by over 20 years' of experience serving City clients.

Approved Cleaning Products:

We assure you that we will make use of the following approved products:

- Dish Soap – Seventh Generation
- Dishwasher Detergent – Suma Nova L6 Mechanical Warewash Detergent & Suma Quik Dri A6.6 Rinse Aid
- EP 64 – Neutral pH multi-purpose cleaner
- VIM – Multipurpose Cream Cleanser
- Green Earth Ready to Use Peroxide Cleaner (already diluted)

We assure you that we will make use of the following approved products:

● Cleaning Supplies:

We guarantee to use the cleaning supplies listed below:

- Garbage bags will be EcoLogo certified and 40" x 52" in size (As per attached Appendix 1).
- Garbage bags; 20" x 22" clear EcoLogo certified (As per attached Appendix 1).
- EcoLogo or Green Seal certified paper towels (As per attached Appendix 1).
- White, non-perforated paper roll towel with at least 20% post-consumer wastepaper content, FSC certified, and designed to fit Torkomatic paper towel roll dispenser.
- Bathroom tissue will be EcoLogo or Green Seal certified, roll and single fold – 2 ply 100% recycled material with at least 20% post-consumer wastepaper content, and FSC certified (As per attached Appendix 1).
- Hand soap will be Green Seal or EcoLogo certified, or be on the list of Approved Cleaning Products (As per attached Appendix 1).
- Waxed paper bags (female napkin disposal).

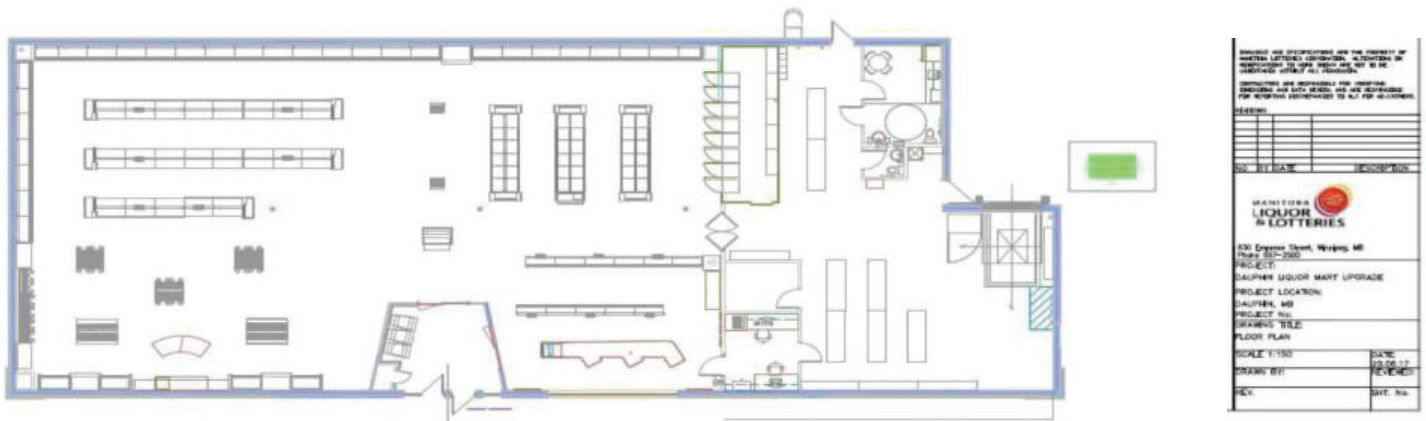
● Cleaning Equipment:

Our management will ensure that the following cleaning equipment is available for use:

- Vacuum cleaners: HEPA filtered and certified by the Carpet and Rug Institute "Green Label" Testing Program for vacuum cleaners that produce less than 70dBA of noise.
- Carpet extraction equipment: Deep-cleaning extractors will be certified by the Carpet and Rug Institute's "Seal of Approval" Testing Program.
- Powered floor cleaning equipment: Electric and battery-powered floor buffers and burnishers with vacuums, guards, and other fine particulate capture devices that operate at less than 70 dB.
- Scrubbing machines: With variable-speed feed pumps and on-board chemical metering to reduce cleaning fluid usage. Alternatively, the scrubbing machines use only tap water and contain no chemicals.

● Floor Area:

We will design our cleaning process strategies by keeping the floor plan in focus.



The operating days and hours are subject to change. All work will be completed one hour before the store opens. The following are the hours of operation:

- Monday through Thursday: 10 a.m. to 8 p.m.
- Friday: 10 a.m. to 9 p.m.
- Saturday: 10 a.m. to 8 p.m.
- Sunday: 11 a.m. to 6 p.m.

If no staff are present, we are responsible for ensuring that the alarm is activated and that the procedure for notifying the MBLL security department is followed. Under no circumstances may an MBLL building's exterior door be propped open without someone present.

SCOPE OF SERVICES

Overview:

We will devote the necessary time, skill, and attention, as well as provide all labor, supplies, products, and equipment in sufficient quantities and quality, to ensure that the Services are completed on time, effectively, efficiently, prudently, and expeditiously.

Service Standards:

Services will be performed in accordance with the Service Standards that are part of the Dauphin Liquor Mart Services. After gaining experience in performing the Services, the task locations or frequencies may be changed, but only with the approval of MBLL Management. The list of tasks is subject to change at any time during the contract's term.

Quality of Work:

We will make certain that our services meet the highest levels of craftsmanship, cleanliness, sanitation, safety, and efficiency. Quality requirements for work include, but are not limited to, ensuring the following:

- No MBLL property is damaged (e.g., furniture, product, surfaces, etc.).
- At the end of each cleaning, all residues of cleaning materials, dust, and other matter are removed.
- All cleaning waste, trash, and recycling have been removed and deposited in designated bins.
- Cleaned surfaces (horizontal and vertical) are free of all residues, dust, and other contaminants, including but not limited to finger marks, mop and/or detergent streaks, surface stains, watermarks, black marks, soap scum, mildew/mold, dust, spots, loose and caked soil, debris, odors, mop strings, and cleaning solution.

Supplies, Cleaning Products, and Equipment (SPE):

We are responsible for providing all supplies, cleaning products, and equipment needed to perform the Services and will keep a supply of supplies and cleaning products on hand for at least two (2) weeks.

We will ensure that all equipment is in good working order at all times and will:

- Any equipment breakdowns or malfunctions are replaced the same day.
- The SPE is subject to change based on MBLL requirements.
- MBLL may inspect all supplies, products, and equipment on a regular basis. The Facilities or Store Manager reserves the right to have equipment deemed unsafe, insufficient, or defective removed from service. We will be in charge of providing suitable replacement equipment within one (1) working day. All SPE are subject to final review and approval by MBLL.

Storage Requirements

MBLL shall provide designated storage areas for all SPE used by our company.

We will only store SPE in these designated areas, and we will keep those areas clean and organized.

Supplies

We will make certain that all necessary supplies are available, including but not limited to the following:



- Garbage bags o 20" x 22" and 40" x 52", black o will be EcoLogo certified (As per attached Appendix 1)
- Paper towels o will be EcoLogo or Green Seal certified (As per attached Appendix 1). will be white, non-perforated paper roll towel with at least 40% post-consumer wastepaper content, Single or double folded – 1ply
- Bathroom tissue, EcoLogo or Green Seal certified o Rolls and single fold – 2 ply, 100% recycled material with at least 40% post-consumer wastepaper content (As per attached Appendix 1)
- Hand soap, will be EcoLogo or Green Seal certified, or from the Approved Cleaning Products list (As per attached Appendix 1).
- Toilet seat wipes, Toilet seat wipes will be completely flushable.
- Dish soap o will be EcoLogo or Green Seal certified, or one of the Approved Cleaning Products listed in section 5.3 (As per attached Appendix 1).
- Dishwasher detergent o will be EcoLogo or Green Seal certified or from the Approved Cleaning Products (As per attached Appendix 1).
- Recycling bags o 35" x 48" clear.
- Mini-bin bags o will be black EcoLogo certified o 8.5" x 8.5" (As per attached Appendix 1)

Cleaning Products

We will supply all necessary cleaning supplies.

According to Global Harmonization System (GHS / WHMIS 2015) requirements, all cleaning product bottles will be clearly labelled.

Prior to being brought onsite, all chemicals/cleaning products will be pre-approved by the MBLL Safety and Health Team. This pre-approval applies to all floor stripper and wax products as well.

Products that are not on the list Approved Cleaning Products may only be used if MBLL has given prior written approval.

All cleaning products will meet the following requirements:

- Cleaning products used in cleaning services, such as all-purpose/hard surface industrial cleaners, toilet bowl cleaners, floor cleaners/degreasers, and dishwasher detergents.
- Any odour control, drain, or grease trap additives used during the cleaning process.
- Any adhesives, shellacs, finishes, varnishes, or coatings used in the cleaning service will meet the maximum allowable Volatile Organic Compounds (VOCs) for Specific Product Category in the California Code of Regulations.
- Cleaning products used in the Liquor Mart will meet the manufacturer's specifications for the materials present.
- For cleaning products such as graffiti remover and drain cleaner, the Contractor will provide the following information:
 - The presence of hazardous ingredients
 - Total product biodegradability - VOC percentage in product - pH - Fragrance - Type of dye
 - Product oral toxicity
 - Optical brightener presence
 - Certification by a third party (if available)
 - Material Safety Data Sheets

Equipments

We will provide all necessary equipment to carry out the Services, including but not limited to the following:

- Wash mops, dust mops, brooms, dustpans b) Mop and pail sets, pails
- Wet floor and restroom signs (bilingual)
- Toilet brushes and plungers
- Vacuum cleaners that have passed the Carpet and Rug
- Institute's "Green Label" Testing Program and have a sound level of less than 70dB.
- Carpet extraction equipment that has been tested and certified by the Carpet and Rug Institute's "Seal of Approval" Testing Program for deep-cleaning extractors.
- Powered floor cleaning equipment. Electric and



and battery-powered floor buffers and burnishers with vacuums, guards, and other fine particulate capture devices that operate at less than 70 dB.

- Floor scrubbing machines that are automated, equipped with variable-speed feed pumps and on-board chemical metering to reduce cleaning fluid consumption. Scrubbing machines, on the other hand, use only tap water and no additional cleaning products.
- Please keep in mind that Liquor Mart Express locations do not require an automated floor scrubbing machine for daily operations.

Eye Wash Station and Spill Cleanup

We will provide all necessary equipment to carry out the Services, including but not limited to the following:

- Where an eyewash station is not already present at the Liquor Mart and chemicals, including floor strippers, will be used, we will provide an ANSI approved Z358.1 portable emergency eye wash station capable of providing 15 minutes' continuous flow.
- If MBLL eye wash stations are used and require inspection and reconditioning, we will be responsible for any costs incurred.
- In the event of a chemical spill, a spill kit appropriate to the quantity and chemical nature of the products on site will always be present.

First Aid Kits

We will ensure that 'First Aid Kits' are readily available and supplied by the Contractor to their employees.



Floor Care

Floor care (stripping and waxing) will adhere to the manufacturer's maintenance guidelines. On flooring, only recommended floor care products would be used. We will make certain that the flooring is not damaged and that the warranty(s) for MBLL's flooring are not void due to their actions and/or products.

Except for Express locations, MBLL requests that an automatic floor scrubber be used to clean the floors at all Liquor Marts.

The removal of dirt and soil is critical to successful floor maintenance. Mopping with a sponge or string mop alone removes very little soil; instead, it dissolves the dirt and distributes it evenly across the floor, leaving a dull, dirty film.

Inspection

A Client Relations Manager (CRM) will be assigned to work directly with an MBLL counterpart.

All operational concerns and performance issues will be addressed and resolved by the CRM. The CRM will be available to meet with the MBLL counterpart at all times to discuss operational issues, service performance deficiencies, and/or other operational requirements.

The CRM will be in charge of answering calls from site employees about punctuality, vacation leaves, and sick calls. The CRM will be in charge of informing the Store Manager about attendance and the deployment of replacement site employees.

Deficiencies and Resolution

We agree that 'Performance deficiencies and concerns' would be reported to the CRM via email or phone by MBLL. Within the same business day that the report was made, the CRM will respond to MBLL with corrective actions and proposed resolution.

Performance deficiencies will be corrected on the same day that the deficiency/concern was identified, unless otherwise agreed upon with MBLL.



Site Employees

We will be responsible for ensuring that its site employees are capable of performing all of the Services' tasks, requirements, and responsibilities.

All our employees assigned to MBLL Sites will have the legal right to work in Canada and be at least 18 years old.

We will ensure that at least one (1) of its onsite employees providing cleaning services at any MBLL location is fluent in the English language.

We will ensure that all personnel assigned to perform the services always behave in a manner appropriate to persons in a Crown facility, including but not limited to ensuring that all personnel:

a) are dressed in a clean, neat, and respectable manner, and b) are dressed in a clean, neat, and respectable manner. c) interact with MBLL employees and customers in a professional, courteous, and polite manner, and d) refrain from using profanity.

Safety and Health

We will make sure to demonstrate a strong commitment to safety and provide copies of relevant supporting documents.

Policies and Procedures

The Contractor will have policies and procedures in place regarding absenteeism, quality assurance, complaints, and employee training. MBLL will have access to these upon request.

Training

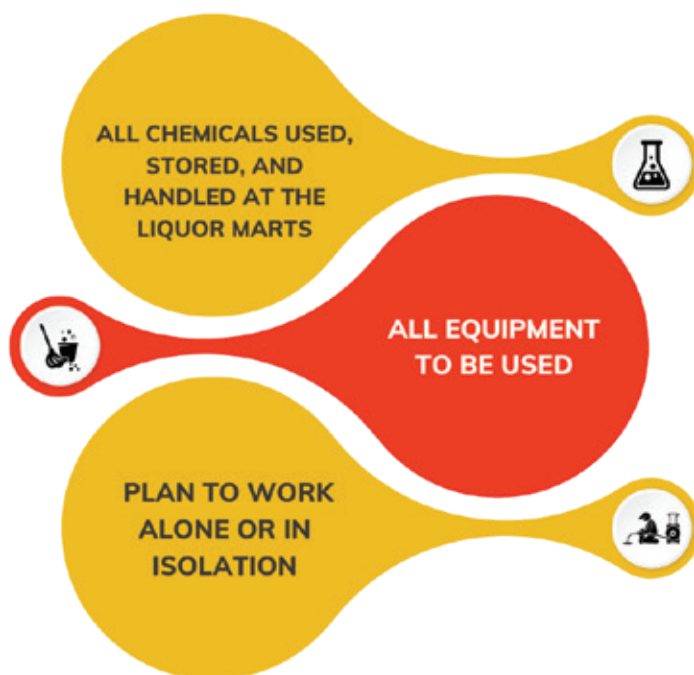
We will provide and be responsible for all aspects of training (remedial, technical, and otherwise) and retraining their employees to perform the Services (including costs).

We will ensure that Verification of training on safe work procedures and GHS (WHMIS 2015) is provided to all LM employees.

Safety Training

We will have a Safety Training Program or Manual in place, as well as safe work procedures for:

- We will have a plan in place for medical emergencies and chemical spills.
- At the start of the contract, we will provide MBLL with verification of training on safe work procedures and GHS (WHMIS 2015). All of our employees who are going to work at the LMs will receive training.
- Employers will ensure the safety and health of their workers who use, produce, store, handle, or dispose of chemical or biological substances in the workplace under Part 36 of Workplace Safety and Health Regulation 217/2006.



Material Safety Data Sheets (MSDS)

- We will ensure that all products used at the Site are fully compliant with GHS (WHMIS 2015) and will provide the MBLL with current MSDS sheets.
- We will be responsible for storing MSDS in a central location designated by the Site Manager, such as a GHS (WHMIS 2015) binder in the SPE storage area.
- The MSDS will be kept up to date and in good working order. Any changes or updates will be submitted to MBLL for approval immediately. All proposed products are subject to final review and approval by MBLL.

Accessibility Requirements

We will educate our employees about the Accessibility for Manitobans Act and the Human Rights Codes as they pertain to people with disabilities. Services will be delivered in accordance with the fundamental principles of independence, dignity, and integration. The training will include instruction on: a) how to interact and communicate with people with disabilities; and b) how to interact with people who are disabled by barriers and need the assistance of a support person or service animal.

Security

- When using MBLL's premises, our company representatives will follow all MBLL security policies and requirements.
- Manitoba Liquor and Lotteries has a security screening process for individual contractors working on its properties in order to provide a safe and secure work environment for its customers and employees.
- MBLL requires us and our Representatives to go through security screening. We will execute and deliver, and will cause its employees to execute and deliver, any consents and other documentation that MBLL may reasonably require in order to carry out the screening under this section.

Uniforms & Identification

- We agree with the phrase "Our employees will always wear our company uniforms" when performing all Services. Our company name and/or logo will be clearly displayed on all uniforms.
- As part of our action, we will require that our employees always have visible photo identification on them while on MBLL property. The identification will include the Contractor's name and company.

Hours of Work

- We will ensure that the Services are completed within the above-mentioned Site's stated hours.
- Services for the sales floor area (front of the house) will be completed during the hours noted above or as directed by the Store Manager at the start of the shift during non-open hours.
- While the store is open, services for the office, kitchen, warehouse, and washroom area (back of the house) can be completed. The Contractor is responsible for coordinating alternate times with the Store Manager.
- Site employees will spend at least one (1) hour at any store less than 6,000 square feet and 1.5 hours at stores larger than 6,000 square feet performing required Services.



Call Ups and Emergency Cleaning Services

Call-ins and Emergency Cleaning Services are permitted during regular MBLL business hours, as long as they do not disrupt MBLL operations, and will be coordinated with the Store Manager.

CLEANING WITH BEAR / PEPPER SPRAY

The Contractor will be able to provide Bear / Pepper Spray Cleaning emergency cleaning services during store hours within 30 minutes of being contacted. If any of our workers suffering with asthma or breathing problems are prohibited from participating in this activity.

Holidays

- We are aware that the Services will not be required on Holidays, unless the MBLL requests otherwise in writing.
- If a regularly scheduled Service (other than those performed daily) falls on a Holiday, it will be performed on the next regular business day after the Holiday.
- MBLL Liquor Marts observe the following holidays: a) New Year's Day; b) Good Friday; c) Christmas Day; and d) Any day observed by the MBLL as a holiday.

Contractor's Responsibility

- We will adequately protect MBLL's work, products, property, and buildings, and we will be liable for any damages caused by the Contractor's personnel's negligence. Any damage to MBLL property caused by the Contractor during the contract will be replaced at no cost to MBLL with an identical item in the same or better condition.
- Under any circumstances, no MBLL building's exterior door may be propped open without someone in the immediate vicinity. The immediate area is defined as being within sight and/or within 10 feet.
- The Contractor will ensure that the Services are completed as requested and that the minimum cleaning times are met.
- If, in accordance with the Contract, the Contractor fails to provide Services for the scheduled shift,

INSURANCE CERTIFICATE

Please add your one.

COMPLIANCE SHEET

COMPLIANCE WITH INTERIOR – THROUGHOUT BUILDING (FRONT AND BACK OF HOUSE)

Sr. no.	Action	Particulars	Frequency	Vendor Compliance (Yes/No)
1	Empty and change	Bag(s) on garbage cans	Daily	Yes
2	Clean and disinfect	Garbage cans and recycling bins	Daily	Yes
3	Collect and put in recycling	Cardboard boxes and recyclable materials	Daily	Yes
4	Remove to designated exterior waste bins	All Garbage	Daily	Yes
5	Sweep	Vinyl tile / linoleum (including under mats)	Daily	Yes
6	Clean with an automated floor scrubbing machine	Vinyl tile / linoleum (including under mats) (note: does not apply to liquor mart express locations)	Daily	Yes
7	Mop	Liquor Mart Express locations - Vinyl tile / linoleum (including under mats)	Daily	Yes
8	Vacuum	Mats	Daily	Yes
9	Clean and polish	Mirrors and hardware	Daily	Yes
10	Clean and disinfect	Door handles	Daily	Yes
11	Clean and disinfect	Handrails	Daily	Yes

12	Clean and disinfect Clean and disinfect	All glass doors and windows	Daily	Yes
13	Clean and disinfect	Pictures, glass, and chrome surfaces (remove any noticeable smudges or soiling)	Daily	Yes
14	Clean and disinfect	Walls, light switches, doors, and door frames	Daily	Yes

COMPLIANCE WITH SALES FLOOR – (FRONT OF HOUSE)

Sr. no.	Action	Particulars	Frequency	Vendor Compliance (Yes/No)
1	Clean and disinfect	Front counters	Daily	Yes
2	Clean and disinfect	Garbage cans and recycling bins	Daily	Yes

COMPLIANCE WITH LUNCH/ STAFF ROOM – THROUGHOUT BUILDING (BACK OF HOUSE)

Sr. no.	Action	Particulars	Frequency	Vendor Compliance (Yes/No)
1	Clean and disinfect	Counters, sink, table, water stand, etc	Daily	Yes
2	Clean and disinfect	Dishwasher, drink machine, stove, garbage can, etc.	Daily	Yes
3	Clean and disinfect	Microwave (exterior)	Daily	Yes
4	Clean and disinfect	Refrigerator (exterior)	Daily	Yes
5	Wash and disinfect	Refrigerator (exterior)	Monthly	Yes
6	Wash and disinfect	Refrigerator (interior)	Quarterly	Yes

COMPLIANCE WITH OFFICE AREA – (BACK OF HOUSE)

Sr. no.	Action	Particulars	Frequency	Vendor Compliance (Yes/No)
1	Dust/Clean and disinfect	Counters, telephone heads, chairs, desks, computer, printer, etc.	Daily	Yes

COMPLIANCE WITH MISCELINIOUS

1	Clean and disinfect	Shopping carts	Daily	Yes
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COMPLIANCE WITH CLEANING SUPPLIES ROOM (BACK OF HOUSE)

1	Wash and disinfect	Mop sink	Daily	Yes
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COMPLIANCE WITH EXTERIOR

1	Inspect Property	Gather and dispose of litter	Daily	Yes
2	Sweep	Concrete side walk (exterior)	Daily	Yes
3	Clean up / Pick-up	Garbage in the parking lot, loading dock area, and front sidewalk area.	Weekly	Yes

COMPLIANCE WITH WAREHOUSE (BACK OF HOUSE)

1	Sweep	Warehouse floors	Daily
2	Clean with an auto-mated floor scrubbing machine	Concrete sidewalk (exterior)	Weekly
3	Mop	Liquor Mart Express locations – Warehouse floors	Weekly

COMPLIANCE WITH WASHROOM (BACK OF HOUSE)

Sr. no.	Action	Particulars	Frequency	Vendor Compliance (Yes/No)
1	Clean, disinfect, and polish	Fixtures (flush handles, hand dryers, mirrors, toilet tissue holders, piping, etc.)	Daily	Yes
2	Clean and disinfect	Toilets and urinals (using separate equipment or identifiable color cloths)	Daily	Yes
3	Clean and disinfect	Washroom sink, counters, all horizontal surfaces	Daily	Yes
4	Replenish	Supplies (paper towels, bathroom tissue, feminine disposal bags, etc.)	Daily	Yes
5	Wash	Floor	Daily	Yes
6	Wash and Disinfectant	Door, partitions, and stall doors	Daily	Yes
7	Wash and disinfect	Sanitary and waste receptacles	Monthly	Yes

COMPLIANCE WITH WAREHOUSE (BACK OF HOUSE)

1	Strip, seal & wax	Vinyl tile / linoleum including under mats (Apply 2 coats of sealer and 4 coats of high-quality wax)	2x year	Yes
2	Sweep, clean using automated floor scrubbing machine & wax.	Vinyl tile / linoleum including under mats (Apply 2 coats of high-quality wax)	2x year	Yes

3	Other Cleaning	As directed by facility or store manager	Other Cleaning	Yes
4	Shampoo	Carpet	as requested	Yes
5	Strip, seal & wax	Vinyl tile / linoleum including under mats (Apply 2 coats of sealer and 4 coats of high quality wax)	2x year	Yes
6	Sweep, clean using automated floor scrubbing machine & wax	Vinyl tile / linoleum including under mats (Apply 2 coats of high-quality wax)	2x years	Yes
7	Other Cleaning	As directed by facility or store manager	as requested	Yes

TABLE # 1- #6148 PRICING

All Rates are in Canadian funds and are to be held firm for the specified term.

Location	Address	Year 1 (fixed monthly fee)	Year 2 (fixed monthly fee)	Year 3 (fixed monthly fee)
Dauphin Manitoba Liquor Mart 1460 Main Street South, Dauphin, MB		55\$	55\$	55\$

Please advise for hourly rates if an extra shift (minimum 3 hours) or charges for additional services are required and/or advise of any applicable costs not specified.

Year 1 (fixed hourly rate)	Year 2 (fixed hourly rate)	Year 3 (fixed hourly rate)
100\$	200\$	300\$
100\$	200\$	300\$

Additional Fees (if any)

NAME OF COMPANY AND CONTACT INFORMATION

Bidders are asked to provide the following **company and contact information**:

Are you registered to collect Manitoba Retail Sales Tax (PST)? ☐ Yes ☐ No

Company Name	_____	Telephone #	_____
Address	_____	Fax #	_____
	_____	Email Address	_____

Signature of authorized person

Name (please print)

Date

CONTACT US

Our staff have different trainings depending on their areas of specializations in the cleaning and janitorial industry. These include training in cleaning and disinfection (for infection and pandemic control), janitorial safety for OSHA and GHS compliance, WHMIS, safety data sheets, worker protection and safety, bloodborne pathogens, and green cleaning. Each is specialized in one or more of the following: janitorial supervision, customer service for cleaning technicians, general office care, restroom care, hard floor care, carpet care and spotting, ceramic tile care, wood floor care, window washing, and personal development.

BioClean & Hygiene Services

Winnipeg

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